

TRANSLATION REQUEST

Translation services (in both *Bokmål* and *Nynorsk*) for handwritten letters, pages from bygdebøker, manuscripts, and printed articles are available. Depending on legibility of the original document, translation of Gothic script is also available.

Translation Fee:

\$100.00/hour for non-members

\$50.00/hour for NAGC members

- a) Please email a scanned PDF of the document to genealogy@nagcnl.org or make a copy and mail to us. Do not mail the original document.
- b) Do not scan as a jpg (or take a photo of the document). The pixels in a jpg do not enlarge clearly, so we need to have a PDF.
- c) When we receive the completed Translation Request Form and the document, our staff will review and determine an estimate of the time needed to complete the translation. We'll notify you of the estimate and with your approval, assign a Job Number and you will be in the que.
- d) We ask for a prepayment of 2 hours for the initial project. After the first two hours, when you authorize more hours (if needed) or have an additional project, there is no need to prepay. You will be invoiced upon completion of the project.

Notes/Comments:

Date Requested: _____

Name: _____

NAGC&NL member: Yes or No

Address: _____

Email: _____ Phone: _____

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Email: genealogy@nagcnl.org **Phone: 608-255-2224 (Ext. 121 for translation requests)**